



THE SALVATION ARMY BRITISH COLUMBIA DIVISION

CAMP SUNRISE

LOWER CAMP RENTAL GENERAL POLICIES, GUIDELINES & RULES

LOWER CAMP RENTAL POLICY

Three distinct facilities are available as part of the Lower Camp Rental Program:

1. Cabins
2. Trailer sites
3. Tenting space

The Lower Camp Rental Program is available to Salvationists (soldiers, adherents and regular attenders), their family and friends, and Salvation Army employees.

All campers must adhere to the Camp's Policies, Guidelines & Rules. Inability to do so may result in the termination of your visit on the camp premises.

All applications must be endorsed by an Officer or Executive Manager indicating that they know the applicant and are confident that the applicant will abide by the Camp's Code of Conduct and rules.

CABIN AND TENT SITE DEPOSIT & PAYMENT POLICY

1. Upon booking, Camp Sunrise requires a deposit of 50% of your total booking fee. The remainder of the fee is due upon your arrival at Camp Sunrise.
2. Camp Sunrise requires a minimum of two weeks' notice for cancellations. Cancellations received within two weeks of the scheduled arrival date will not be eligible for deposit refund.
3. All guests must register with the camp office or the Lower Camp Host immediately upon arrival at Camp Sunrise. Guests must complete a registration form and confirm their agreement of the rental rules.

GENERAL INFORMATION FOR ALL CAMPERS

1. Rental facilities are available from April 30th to September 30th, 2021.
2. All campers are required to submit a criminal record check to the camp administrator prior to their stay at Camp Sunrise. A wristband will be issued to all campers with a criminal record check. This wristband is to be worn at all times while on Camp premises. Campers without a criminal record check will be asked to leave the camp premises as per the camp regulations.
3. All campers must complete a COVID-19 self-screening declaration form upon arrival and adhere to COVID-19 safety protocols while on site. Campers failing to follow such protocols will be asked to leave the premises.
4. Lower and Upper Camp share the use of the waterfront, swimming pool, and the Ark. However, priority will be given to any Upper Camp programs.
5. A laundry room is available to all campers.
6. All trailer sites have electrical power, water and sewer connections.
7. All campers must indicate their vehicle make and model as well as their license plate number in order to park on camp property.
8. Cabins, Trailers, and Tenting sites can accommodate up to 6 campers at a time. An additional charge of \$3.00 per night will be added for each additional person.
9. Tents may not be placed in front of the cabins but may be placed between cabins while observing the 2-foot privacy corridor from the next cabin.
10. Camp Management reserves the right to refuse anyone's admission and/or evict immediately anyone who defaults in payment, causes a disturbance, does not comply with camp rules, the law, or who willfully destroys personal or camp property.
11. Campers agree not to hold The Salvation Army responsible for any loss or injury to cabin/site occupants or property from any cause including, but not limited to, fire, falling trees, lightning, flood, etc. and for theft collision, vandalism, etc. and without liability.

CAMP RULES:

1. All campers will observe the rights and privileges of fellow campers, demonstrate a Christian spirit and maintain Salvation Army standards at all times.
2. Check-in begins at 3:00 PM on the date of arrival and all guests must check out by 11:00 AM on the date of departure. Early arrivals or late check out must be approved by the Camp Admin Assistant prior to your arrival.
3. All vehicles must be parked in the designated parking areas.
4. Absolutely no smoking, use of alcohol or illegal drugs is permitted on the camp. No individual under the influence of alcohol or illegal drugs will be permitted to remain at the camp. Campers may be asked to leave the camp immediately with no refund and may be denied use of the camp in future years.
5. No person who is a minor (under the age of nineteen) is permitted to occupy a tent, cabin or trailer unless under the direct supervision of his/her parent or an adult authorized by the parent.
6. Parents are responsible for the supervision of their children at all times.
7. The Camp Manager or Administrator has the right to refuse admission and/or evict immediately anyone who defaults in payment, causes a disturbance, does not comply with camp policy, rules, the law, or who willfully destroys personal or camp property.
8. Campfires are permitted in approved fire pits only and are subject to regional district regulations. An adult must be present at all campfires and the fires must be completely out before leaving the campfire.
9. Pets must be kept on a leash at all times. Campers are responsible to clean up immediately after their pets.
10. Camp quiet time is from 10:00pm to 7:00am daily.

TRAILER SITES GENERAL POLICIES & GUIDELINES

There are 33 trailer sites located in Lower Camp. 30 of the trailer sites are classified as 'permanent' sites. 3 located in the field are 'temporary' and/or 'seasonal' sites.

Permanent sites are rented on an annual basis. Seasonal sites are available only for the period of May 1st to the following September 30th. Temporary sites may be rented by the day, week or month subject to availability.

1. A trailer, tent trailer or a RV is recognized as a 'trailer' for trailer site occupancy at the camp. A tent may be used in lieu of a trailer on a trailer site on a temporary seasonal basis if the site has not been booked by a trailer. The trailer site fee rate will apply to tents in this situation.
2. Permanent sites will only be available to attending Salvationists, (soldiers, adherents or affiliated regular attendees), their families, and Salvation Army employees from The British Columbia Division.
3. Permanent sites will be leased only to the registered owner/occupier of the trailer. This is not transferable to another family member, should you leave the Division or the camp, nor is it transferable on sale of the trailer.
4. Trailers size cannot exceed the size of the site. All new trailers on seasonal sites must be cleared with the Camp Manager prior to arrival on site.
5. Positioning of trailers: All trailers must be positioned in such a manner that the trailer hitch is facing into the field. The Salvation Army is authorized to move the trailer in the event of an emergency.
6. All sites are assigned by the Camp Manager and any change of site must have prior approval of the Camp Manager. Requests must be submitted in writing.
7. The trailer site is not to be changed in any way without the permission of the Camp Manager. Prior to commencement of any/all construction on or around the site, it must be approved by the Camp Manager. All structures must be within staked boundaries (upgrades/patios/sheds/tents/ etc. Staked boundaries are not to be moved for any reason. All new patios/additions must have the prior permission of the Camp Manager or his designate.
8. Each camper is expected to keep his/her trailer site clean and tidy at all times, including the cutting of the grass on site.
9. Repairs to property necessitated by the removal of your trailer will be by mutual consent of owner and Camp Manager.

10. Trailer owners are free to place their trailers within their allotted space subject to the following rules.
 - a. Sufficient space must be given between the trailer and the power box to allow easy access to the power box. (Approx. 1 foot).
 - b. Tents may be placed at the rear or the side of the trailer site, but not at the front of the trailer site.
 - c. Trailers with “slide-outs” are not permitted to have the slide-out go beyond their trailer site’s boundary line.
 - d. In consideration of one’s neighbors, trailer owners and cabin renters are required to provide a reasonable “privacy space” for the neighboring trailer or cabin. Tents, chairs or tables should not be placed within two feet of the neighboring trailer’s lot line.

ASSIGNMENT OF PERMANENT TRAILER SITES

1. Trailer owners assigned to a permanent site may renew the use of their site each year.
2. In the event that there are more applicants for permanent sites than sites available, the Camp Manager shall develop and maintain a waiting list for those who wish to obtain a permanent trailer site.
3. Trailer sites will be assigned in accordance to the principles of fairness. All permanent trailer owners will have the opportunity to be waitlisted for any site in Lower Camp. Once a permanent site becomes available, the Camp Manager will offer it to the person waitlisted for this site with the highest seniority. Trailer owners will have the opportunity to be added to any site waitlist upon renewal of their rental agreement each year. Trailer owners can be removed from any site waitlist at any time by contacting the Camp Manager.
4. Once a permanent site becomes available, the Camp Manager will offer the site to the highest person on the waiting list. This applicant will have 4 days to accept the offer in writing and 15 days to provide a deposit representing half the year’s rental fee.
5. If a person on the waiting list declines the opportunity to obtain a permanent trailer site, they will be given the option of removing their name from the waiting list or having their name assigned to the bottom of the waiting list as of that date.
6. A current camper who has secured a new trailer site through this policy & procedure will be moved to the bottom of the seniority list.

TRAILER SITE CANCELLATION & REFUND POLICY

Current trailer site holders with an automatic renewal must inform us of their intent to terminate their rental contract as soon as they are able to, and preferably before January 1st of the renewal year.

In a situation where a trailer site holder wishes to terminate their rental agreement after submitting their renewal contract and paying their deposit, a full refund will only be provided if Camp Sunrise is able to fill the vacancy prior to the beginning of the camping season. In the event that your trailer spot remains vacant by May 1st, your deposit will be non-refundable.

In a situation where a trailer site holder wishes to terminate their rental agreement after submitting their renewal contract and submitting their payment in full, a full refund will only be provided if Camp Sunrise is able to fill the vacancy prior to the beginning of the camping season. In the event that your trailer spot remains vacant by May 1st, your deposit will be non-refundable.

Any trailer site cancellations requested after the beginning of the camping season will not be eligible for any refund.